

**INSTITUTE OF HOTEL MANAGEMENT
CATERING TECHNOLOGY & APPLIED NUTRITION, HAJIPUR**

(An Autonomous Body under Ministry of Tourism, Government of India)

P.O. Industrial Estate HAJIPUR – 844 102, VAISHALI, BIHAR

Phone: Office- 06224- 275354, 274937, Telefax- 276486

E-mail- hajipurihm@gmail.com, Website- www.ihmhajipur.net

E-TENDER NOTICE

No.IHM:E-Tender: Equipment (5.13)/2021-1191

Date: 18/ 08 /2021

Online tender (Two Bid System: Technical and Financial) are invited from reputed Firms for SUPPLY OF HOUSEKEEPING, KITCHEN, FOOD & BEVERAGE SERVICE EQUIPMENT FOR TRAINING PURPOSE etc. at Institute of Hotel Management, Catering Technology & Applied Nutrition, P.O. Industrial Area, Hajipur- 844 102, Vaishali, Bihar for training purpose.

Sl. no.	Name of work	EMD (Manual Mode)	Contract validity period	Cost of Tender document	
				Tender Cost (Manual Mode)	Online Processing fee (Online Mode Only)
1.	Equipment for Housekeeping, Kitchen, Food and Beverage Service Department for training purpose.	Rs.40,000/-	120 days	Rs.2,000/-(Rupees Two thousand only) (Non Refundable)payment through NEFT	Rs. 2124/- (Tender Processing Fee will be paid only online mode i.e., e payment mode as provided bank gateway. https://www.tenderwizard.com/CTANIHM
		The bank accounts details of the Institute is mentioned below; Name of Bank A/c holder:-Secretary, IHM, Hajipur Bank Name & Branch:- Indian Bank, IHM Hajipur Branch Account No.:- 20800983875 Account type:- CURRENT IFS Code:- IDIB000I509 MICR CODE:- 844019004 Branch Code:- 6327			

Sd/-
Principal
Institute of Hotel Management, Catering
Technology & Applied Nutrition, Hajipur
(Vaishali) Bihar

NOTE:- Tender documents Terms & Conditions & Online tender Schedules etc. are also available in our website www.ihmhajipur.net but for participation purpose, tenderer has to go through Website: <https://www.tenderwizard.com/CTANIHM> for uploading & submitting the requisite documents of Technical & Financial Bids.

ONLINE TENDER SCHEDULE:

Sl. No.	Activity	Date/Time : Duration
1.	Online Sale/Download date of Tender documents	From 24/08/2021 (10:00 Hrs.) to 15/09/2021 (14:00 Hrs.) (https://www.tenderwizard.com/CTANIHM)
2.	Last Date/Time for submission/ uploading of offer/Bid	16/09/2021 Up to 14:00 Hrs. (https://www.tenderwizard.com/CTANIHM)
3.	Date & time for opening of Technical Bid	16/09/2021 at 15:00 Hrs. (https://www.tenderwizard.com/CTANIHM)
4.	Contact person for queries	Mr. Amit Mohan Singh, Storekeeper, Institute Hotel Management, Catering Technology & Applied Nutrition, Hajipur. Mobile no :9430485073
5.	Date & time for opening of Financial Bid	Date to be announced later by competent authority.

Note: Online submission <https://www.tenderwizard.com/CTANIHM> of tender is mandatory.

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Information to the Tenderers/Bidder towards participation in E-Tender Notice for supply of Equipment for Housekeeping, Kitchen and Food & Beverage Service Department for training purpose etc. at IHM, Hajipur.

1. The Tenderers intending to participate in this Tender are required to get enrolled on the portal *Website: [https:// www.tenderwizard.com/CTANIHM](https://www.tenderwizard.com/CTANIHM)*. Enrollment on the above mentioned Portal is mandatory.
2. The Tenderers have to digitally sign their bids before submitting the bids online thus the tenderers are advised to obtain Digital Certificate or Signature). The Bidders may contact e-tendering helpline queries. Kindly contact Mr. Santosh Kumar, e procurement helpdesk, First floor, M/22, Road no.25, Sri Krishna Nagar, Patna-800 001., Ph : 0612-2523006, Mob:7763816416, 7542028164, e-mail twhelpdesk670@gmail.com, Visiting 8 AM to 6 PM. for obtaining Class –III Digital Signature Certificate and get registration.
3. Tender documents, terms & conditions & online tender Schedules etc. are also available in our website www.ihmhajipur.net but for participation purpose, tenderer has to go through *Website: [https:// www.tenderwizard.com/CTANIHM](https://www.tenderwizard.com/CTANIHM)* for uploading the requisite documents in Technical & Financial Bids.
4. The tenders are required to upload on e-tendering portal: *Website: [https:// www.tenderwizard.com/CTANIHM](https://www.tenderwizard.com/CTANIHM)* as per dates indicated in Key Dates.
5. Tender cost and processing fee are non-refundable.
6. **(a) Tender fee** (non-refundable) for Rs. 2,000=00 (Rupees Two thousand only) to be remitted to the Institute's account through NEFT/ RTGS before last date of submission of e-tender. The accounts details of the Institute is below;

Name: Secretary, Institute of Hotel Management, Hajipur,
Bank: Indian Bank
Branch: IHM Branch
Account Name & Number: Current A/c , 20800983875
IFSC Code: IDIB000I509

(Tender fee is subject to credited in the Institute accounts as mentioned above during requesting of the perspective tender).

(b) Earnest Money Deposit (EMD) (Refundable) of Rs.40,000=00 (Rupees forty thousand only) through NEFT/RTGS to the Institute's Accounts before last date of submission of e-tender. The accounts detail of the Institute is as below;

Name: Secretary, Institute of Hotel Management, Hajipur,
Bank: Indian Bank
Branch: IHM Branch
Account Name & Number: Current A/c , 20800983875
IFSC Code: IDIB000I509

(EMD is subject to credited in the Institute accounts as mentioned above prior to last date of closing of e-tender). Bidder has to ensure that EMD is credited to Institute account prior to last date of closing of e-tender otherwise bidder will not qualify the technical bid.)

7. Tenderer which qualifies the Technical Bid will only be considered for opening of Financial Bid, rest of the financial bid will be rejected. Institute of Hotel Management, Catering Technology & Applied Nutrition, Hajipur reserves the right to reject any or all the Tenders received without assigning any reason(s) thereof.
8. The Successful supplier/bidder shall have to deposit a Security Deposit for an amount of 10% of the value of the contract/supply work order with the institute after the contract is awarded.

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Procedure for submission of E-tender by bidder:-

Interested bidders who wish to participate should visit *Website: <https://www.tenderwizard.com/CTANIHM>* which is the ONLY website for bidding their offer. Further, the procedure is as follows:

1. Register your company in *Website: <https://www.tenderwizard.com/CTANIHM>* for obtaining a Login ID and Password.
2. Using the login ID, password and digital signature, enter the tender portal to download the tender document.
3. Attach supporting documents first in “Document Library”. Then attach them by selecting in particular tender.
4. Submit the tender. You will receive a system generated “Acknowledgement Copy” of tender submission.
5. Bidder can change quoted rates any time before of closing date & time.
6. Bidder must submit the offer before the online closing date & time. The website will automatically stop accepting the offer after online closing date & time.

E-tendering helpline queries. Kindly contact Mr. Santosh Kumar, e procurement helpdesk, First floor, M/22, Road no.25, Sri Krishna Nagar, Patna-800 001., Ph : 0612-2523006, Mob:7763816416, 7542028164, Visiting 8:00 AM to 6:00 PM.

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**INSTITUTE OF HOTEL MANAGEMENT
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Terms & Conditions and General Information for supply of Housekeeping, Kitchen and Food & Beverage Service Equipments for training purpose etc. at IHM, Hajipur.

Institute of Hotel Management, Hajipur, Vaishali, Bihar an Autonomous Body under Ministry of Tourism, Government of India invites e tenders as against E Tender Notice published in the newspaper Hindustan, Bihar edition & Times of India, Bihar edition datedfor supply of Housekeeping, Kitchen and Food & Beverage Service Equipments for training purpose etc. at IHM, Hajipur. Accordingly, it is requested to quote your reasonable rates keeping in view of the following terms & conditions;

1. The offered rates enclosing Technical & Financial bids Annexure –I,II,III and IV , should be uploaded & submitted online **on or before 16th September, 2021 upto 02.00 p.m.** The tender submitted thereafter will not be entertained. On line **Tender opening (Technical Bid) is 16th September, 2021 up to 15:00 hrs. (3PM).**
2. **Tender fee** (non-refundable) for Rs. 2,000=00 (Rupees two thousand only) to be remitted to the Institute’s account through NEFT/ RTGS before last date of submission of E-Tender. The accounts details of the Institute is below;

Name: Secretary, Institute of Hotel Management, Hajipur,
Bank: Indian Bank
Branch: IHM Branch
Account Name & Number: Current A/c , 20800983875
IFSC Code: IDIB000I509

(Tender fee is subject to credited in the Institute accounts as mentioned above during requesting of the perspective tender)

3. **Earnest Money Deposit (EMD)** (Refundable) of Rs. 40,000=00(Rupees forty thousand only) through NEFT/RTGS to the Institute’s Accounts before last date of submission of E-Tender the accounts detail of the Institute is as below:

Name: Secretary, Institute of Hotel Management, Hajipur,
Bank: Allahabad Bank
Branch: IHM Branch
Account Name & Number: Current A/c , 20800983875
IFSC Code: IDIB000I509

(EMD is subject to credited in the Institute accounts as mentioned above prior to last date of closing of e-tender)

4. Conditional offers are liable to be rejected summarily.
5. Kindly note that lowest offer should not be mandatory to accept on part of this institute as the reasonable rates specification & quality of the Equipment for

Housekeeping, Kitchen and Food & Beverage Service Department and credentials of the tenderer will also be one of criteria for consideration.

6. The Principal, IHM, Hajipur reserves the absolute right to accept or reject any of the quotations/tender without assigning any reasons thereof.
7. The E-Tenders should be addressed to the Principal, Institute of Hotel Management, Catering Technology & Applied Nutrition, Hajipur, Opp. State Govt. Circuit House, P.O. Industrial Area, Hajipur – 844 102, Dist. Vaishali, Bihar, as well as super-scribes as “ Supply of Equipments” Housekeeping, Kitchen and Food & Beverage Service materials etc. with Tender Reference number & date.
8. The Successful supplier/bidder shall have to deposit a Security Deposit for an amount of 10% of the value of the contract with the institute in the form of an Account payee Demand Draft/Bank Guarantee form a commercial bank. Security deposit to be refunded to the Party by the Institute after completion of the contract period. No interest will be paid on Security Deposit by the institute to the party during retainsion of the security deposit.
9. Place of delivery- Store department, Institute of Hotel Management, Opp. State Govt. circuit House, Hajipur., Vaishali., Bihar and no freight and installation charge shall be paid by the institute to the supplier towards delivery/supply of Equipment for Housekeeping, kitchen and Food & Beverage Service Department at IHM, Hajipur.
10. The institute has absolute right to cancel the contract any time during the period and therefore the institute will not be liable to refund the Security Deposit of 10% of value of the contract for not fulfilling any of the following conditions:
 - a) If the quality & specification of the delivered Equipment does not match with the specification laid down in the tender.
 - b) If Equipment supplied by supplier are found Defective or damage.
11. The rates of the Housekeeping, Kitchen and Food & Beverage Service Equipment shall not be changed during the contract period even if the market rate increases.
12. The bid must be valid for a period of 120 (one hundred twenty) days from the last date of submission of the tenders.
13. In case of exceptional case, the authority of the institute at its discretion may relax any of the eligible conditions prescribed in the documents / terms & condition.
14. The supplier/bidder of Housekeeping, Kitchen and Food & Beverage Service Equipment etc. shall be wholly responsible for payment of Govt. Taxes/Levies/Charges etc. if any, applicable from time to time, without increasing the rate of Equipment.
15. The Equipment must have warranty for 12 to 24 months or as per company schedule from the date of installation at IHM, Hajipur site.
16. The price of the item should be FOR destination and Entry Tax/Permit Cost/E way bill shall be borne by the Tenderer/Bidder/Supplier.
17. The DGS & D rate contract would be given preference.
18. The authorized dealers/distributors must attach a user or existing client list for the

- mentioned equipments.
19. Full payment would be settled only after delivery and successful installation of Equipment at IHM, Hajipur.
20. **Supplier requires to submit online following copies of documents under Technical Bid:**

Sl.no.	Description
01.	GST Registration no. of the firm
02.	PAN Card
03.	Average turnover of bidder /contractor should be minimum Rs.11,00,000/-for last Financial years 2017-2018, 2018-2019 and 2019-2020 duly certified by Chartered Accountant (C.A.)
04.	Work Experience of last 03 years
05.	I. T. Return of last three Financial years 2017-2018, 2018-2019, 2019-2020,
06.	An affidavit on non-Judicial stamp paper of Rs.10/-(Rupees ten only) stating that the agency is/ has not been blacklisted by Central government/Stat Government/any PSU etc. in any of its previous contract during the last three Years

21. All matters and disputes under this contract shall be subject to the jurisdiction of Hon'ble High Court Patna only,

(Technical bid of the tender shall be disqualified in the absence of any of the above mentioned document.)

Principal
IHM, HAJIPUR(VAISHALI) BIHAR

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ANNEXURE- I
**TECHNICAL BIDDING DOCUMENT FOR SUPPLY OF HOUSEKEEPING,
KITCHEN AND FOOD & BEVERAGE SERVICE EQUIPMENTS FOR
TRAINING PURPOSE ETC. AT IHM, HAJIPUR.**

UNDERTAKING

Certified that I/we have gone through the contents of the E Tender form point wise and thereby convey our acceptance to abide by all the terms & conditions at sl. no.1 to 21 mentioned in the tender documents are being issued against the Tender Ad published in the news paper ‘.....’.

Signature of the bidder/tenderer

Name (In block letter).....

Designation.....

Name of the firm.....

Complete address with area pin no.....

.....

.....

Tele No.....

Date.....

PAN no.....

GST no.....

Email no.....

**INSTITUTE OF HOTEL MANAGEMENT
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ANNEXURE- II

**TECHNICAL BIDDING DOCUMENT FOR SUPPLY OF HOUSEKEEPING,
KITCHEN AND FOOD & BEVERAGE SERVICE EQUIPMENTS FOR
TRAINING PURPOSE ETC. AT IHM, HAJIPUR.**

Particulars of Earnest Money Deposit (EMD) (Refundable) of Rs. 40,000=00 (Rupees forty thousand only) through NEFT/RTGS to the Institute's Accounts. The accounts detail of the Institute is as below:

Name of Bank A/c holder	:-	Secretary, IHM, Hajipur
Bank Name & Branch	:-	Indian Bank, IHM, Hajipur Branch
Account No.	:-	20800983875
Account type	:-	CURRENT
IFS Code	:-	IDIB0001509
MICR CODE	:-	844019004
Branch Code	:-	6327

NAME OF AGENCY:-.....

PERIOD OF SALE OF TENDER DOCUMENT:-.....

LAST DATE & TIME FOR RECEIPT OF TENDER:-.....

TIME & DATE OF OPENING OF TENDER:-.....

PLACE OF OPENING OF BID:-.....

DETAILS OF EMD:-

a) AMOUNT:-.....

b) NAME OF BANK:-.....

c) NAME OF THE BANKPAY
ORDER BANK UTR/TRANSACTION NO.....
DATE(EMD is subject to credited in the
Institute account as mentioned above prior to last date of closing of e-
tender)

**INSTITUTE OF HOTEL MANAGEMENT
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Annexure-III

Check List of Documents to be attached with Technical Bid

Sl.no.	Name of Document	Attached or not (please mention yes or no against each column)
1.	Details of Permanent Account Number (PAN No.) (Attach documentary proof)	
2.	Three years experience of supply of Housekeeping, kitchen and Food & Beverage Service Materials (Attach documentary proof)	
3.	GST Registration No. of the Firm: (Attach documentary proof)	
4.	Rs.2,000=00 (Rupees two thousand only) tender fee (non – refundable) deposited through RTGS/NEFT in the institute’s Bank A/c. (Attached pay order Bank UTR/Transaction no. and date.)	
5.	I.T. Return of last three Financial years(2017-2018,2018-19,2019-2020)	
6.	Annual turnover of bidder /contractor should be minimum Rs.11,00,000/-(Rupees eleven lakhs only) on average during last 3 (three) Financial years 2017-2018, 2018-2019 and 2019-2020 and should be supported with valid document & duly certified by Chartered Accountant (C.A.)	
7.	An affidavit on non-Judicial stamp paper of Rs.10/-(Rupees ten only) stating that the agency is/ has not been blacklisted by Central Government/State Government/any PSU etc. in any of its previous contract during the last three years.	
8.	Earnest Money Deposit (EMD)-Rs.40,000/-(Rupees forty thousand only) (refundable) deposited through RTGS/NEFT in the institute’s Bank A/c. (Attached pay order Bank UTR/Transaction no. and date.)	

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ANNEXURE –IV

**FINANCIAL (PRICE) BID FOR SUPPLY OF HOUSEKEEPING, KITCHEN AND FOOD
& BEVEGARGE EQUIPMENT.**

Price bid should be given in the format Annex-I,II,III and IV attached.

- Annexure –‘I’- Equipment for Housekeeping Dept.
- Annexure -‘II’- Equipment for Kitchen Dept.
- Annexure -‘III’- Equipment for Food & Beverage Service
Dept.
- Annexure -‘IV’- Equipment for Bakery Dept.

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Annexure –‘I’

LIST OF EQUIPMENTS FOR HOUSEKEEPING DEPT.

Sl. No.	Specification of Equipment/Machinery	Required Qty	QUOTED RATES BY THE BIDDER/SUPPLIER WITH ALL TAX IS RS.
1	Washer Extractor (STEFAB) High spin. Soft mount with bottom suspension. Computer controlled. Front loading, stainless steel cabinet. 15 kg capacity. Electric heated. Model : FXE 15	1 pc. set	
2	Drying tumbler (STEFAB) Stainless steel cylinder. Computer controlled, reversible. 15 kg capacity. Electric heated model: DRE 15	1 pc. set	
3	Flatwork drying ironer (STEFAB) Chest heated. Front feed, front return. Roller size : 380 x 2000 L. Electric heated. Model : FRE 38 - 200.	1 pc.	
4	Vacuum finishing table (STEFAB) Table top size : 1200 x 750 with electric steam iron + teflon shoe model : VF 120	2 pc.	
5	Steam Generator (STEFAB) Electric, portable and fully automatic. Steam capacity 8 kg per hr. Model : SE 8	1 pc.	
6	Air compressor (STEFAB) Fully automatic. 3 HP. Double stage. Tank cap. 160 Ltrs. 8 kg /cm ² : "Elgi make " or equivalent. Model 2HP (for flat bed press) + 1 HP (for calendering machine)	1 pc.	
7	Wash trolley (STEFAB) Formed out of S.S. tubes & bars. Dimensions " 850 x 650 x 800 MM(W x D x H). 50 KG capacity. Model : WTR 50	2 pc.	
8	Dry linen trolley (STEFAB) Formed out of S.S. tubes & bars. Dimensions " 850 x 650 x 1680 MM(W x D x H). 50 KG capacity. Model : DTR 50	2 pc.	

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Annexure -'II'

LIST OF EQUIPMENTS FOR ADVANCE TRAINING KITCHEN DEPT.

Sl. No.	Particulars	Specification of Equipment/Machinery	Required Qty	QUOTED RATES BY THE BIDDER/SUPPLIER WITH ALL TAX IS RS.
1	Combination Oven (Electrolux) /Robot coupe/ Reputed Brand	Electric, Automatic, Commercial, full size, floor mounted, stainless steel, food grade, IED display, feather, touch with 12 to 18 tray (18 x 26 x 2 1/2) full size GN (85-575 degree Celsius capacity, single phase Product Dimensions : Height 45- 1/4", Width 30", Depth 24 -1/2", Weight- 250 lbs., Single phase 3 - or- 4 wire cable, 120 /2 40 or 120 /208 Volt, 60 Hertz, AC only electrical supply with ground required on separate circuit fuse on both side of line. connected Load (KW rating @ 240 / 208 Volts = 8.5 /6.4 kw. Amps @ 240/208 Volts = 35.4 /30.8 Amps. Recommended Circuit Breaker - 40 Amps. Minimum 21 " clearance for oven door depth when open.	1 pc. set	
2	Griller (Reputed Brand)	Brand : Reputed Brand with food grade stainless steel, Size : 36 x 24 x 34 inch, Shape : Rectangular, Energy Source : Gas, Number of Knobs 6,	1 pc.	

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Annexure -'III'

LIST OF EQUIPMENT FOR FOOD & BEVERAGE SERVICE DEPT.

Sl. No.	Particulars	Specification of Equipment/Machinery	Required Qty	QUOTED RATES BY THE BIDDER/SUPPLIER WITH ALL TAX IS RS.
1	Espresso Maker	Branded, Boiler Capacity : 6Ltr., Phase Single, Range: Espresso, Cappuccino, Tea	1 pc.	

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Annexure -'IV'

LIST OF EQUIPMENTS FOR BAKERY DEPT.

Sl. No.	Particulars	Specification of Equipment/Machinery	Required Qty	QUOTED RATES BY THE BIDDER/SUPPLIER WITH ALL TAX IS RS.
1	Dough Sheeter	Branded, Automation Grade : Automatic, Voltage : 380 V, Power : 0.56 KW, Phase : three, Size : Conveyer Belt Length 430 x 1700 mm, Weight 120 kg, Frequency 50 /60 HZ, Shape : Table Top, Gap Between Rollers : 1 - 35 mm	1 pc.	
2	Electric Convection Oven	Electric Convection Oven, Power Source 9.5 KW, voltage 380 V 3 Ph 50 HZ,, Display: Digital, Max Temperature : 300 Degree Celsius, Door Type : Single, Power : 9.5 KW, Weight 130 to 500 kg, Automation Grade : Automatic, Sixe : 780 x 1253 x 590 mm	1 pc.	
3	Kitchen Aid Ultra Power Stand Mixer	Kitchen Aid Ultra Power Stand Mixer, Product Dimensions: 11.25 x 16.5 x 16.75 inches, Item Weight 10.5 kg (23 pounds).	1 pc.	

